


**Election Commission Secretariat**  
**Identification System for Enhancing Access to Services (IDEA) Project**  
 Nirbachan Bhaban (Level-8),  
 Agargaon, Dhaka

**Request for Quotation (RFQ)**

1	Ministry/Division	Election Commission Bangladesh
2	Agency	Election Commission Secretariat
3	Procuring Entity Name	Identification System for Enhancing Access to Services (IDEA) Project
4	Invitation for	Supply of Toner Cartridge for HP LaserJet Printer (Model: 2055dn), Cannon and Ricoh Photocopier ( Model: 2555sp)
5	Invitation Ref No	ECS/IDEA/Pro/G10.69/2018
6	Date	Issued on: 21 May 2018
7	Procurement Method	Request for Quotation (RFQ)
8	Budget and Source of Funds	GoB
9	Development Partners (if applicable)	Not Applicable
10	Project/Programme Code	Not Applicable
11	Project/Programme Name	Identification System for Enhancing Access to Services (IDEA) Project
12	RFQ Closing Date and Time	28 May 2018 Time: 2.00 p.m.
13	Name & Address of the office(s) - Receiving and Opening of RFQ Document	Identification System for Enhancing Access to Services (IDEA) Project Office, Nirbachan Bhaban (Level-8), Agargaon, Dhaka
14	Eligibility and Qualifications of Quotationer	<b>Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number, Financial Solvency Certificate from any scheduled Bank.</b>
15	Name & Address of the office(s)	
	Name of Official Inviting RFQ	<b>Md. Nuruzzaman Khan</b>
	Designation of Official Inviting RFQ	<b>Deputy Project Director (Admin &amp; Finance)</b>
	Address of Official Inviting RFQ	Identification System for Enhancing Access to Services (IDEA) Project, Islamic Foundation Bhaban (Level-7), Agargaon Dhaka.
	Contact details of Official Inviting RFQ	<b>Tel No: 880-02-55007591</b> <b>Fax: 880-02-8181721</b>
The procuring entity reserves the right to reject all Quotations or annul the Quotation proceedings		

  
 Deputy Project Director (Admin & Finance)  
 IDEA Project