

BANGLADESH ELECTION COMMISSION
 Identification System for Enhancing Access to Services (IDEA) Project
 Nirbachan Bhaban (Floor-8)
 Agargaon, Dhaka-1207.

Invitation for Tenders

| GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH | | | |
|---|--|---|-------------|
| 1 | Ministry/Division | Bangladesh Election Commission | |
| 2 | Agency | Election Commission Secretariat | |
| 3 | Procuring Entity Name | Bangladesh Election Commission represented by Project Director, Identification System for Enhancing Access to Services (IDEA) Project | |
| 4 | Procuring Entity Code | Not used at present | |
| 5 | Procuring Entity District | Dhaka | |
| 6 | Invitation for | Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization | |
| 7 | Invitation Ref No | BEC/IDEA/NCS8 | |
| 8 | Date | 22 May 2018 | |
| KEY INFORMATION | | | |
| 9 | Procurement Method | Open Tendering Method (National) | |
| FUNDING INFORMATION | | | |
| 10 | Budget and Source of Funds | Government of Bangladesh (GoB) (Development Budget) | |
| 11 | Development Partners (if applicable) | Not Applicable | |
| PARTICULAR INFORMATION | | | |
| 12 | Project / Program Code (if applicable) | 0601-5130 | |
| 13 | Project Name (if applicable) | Identification System for Enhancing Access to Services (IDEA) Project | |
| 14 | Tender Package No. | NCS8 | |
| 15 | Tender Package Name | Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization | |
| | | Date | Time |
| 16 | Tender Publication Date | 24 May 2018 | |
| 17 | Tender Last Selling Date (must be the date prior to the day of Tender Closing Date) | 26 June 2018 | 5.00 p.m |
| 18 | Pre-Tender meeting held on 6 June 2018 at 11:00pm, Nirbachan Bhaban (Floor-7, Room-721), Agargaon, Dhaka | | |
| 19 | | Date | Time |
| 20 | Tender Closing Date and Time | 27 June 2018 | 2.00 p.m |
| 21 | Tender Opening Date and Time | 27 June 2018 | 2.30 p.m |
| 22 | Name & Address of the office(s) | Address | |
| | - Selling Tender Document (Principal) | Identification System for Enhancing Access to Services (IDEA) Project, Nirbachan Bhaban (Floor-8), Agargaon, Dhaka | |
| NO CONDITIONS APPLY FOR SALE ,PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS | | | |
| | - Receiving Tender Document | Conference room, Identification System for Enhancing Access to Services (IDEA) Project, Nirbachan Bhaban (Floor-7, Room-721), Agargaon, Dhaka | |
| | - Opening Tender Document | Conference room, Identification System for Enhancing Access to Services (IDEA) Project, Nirbachan Bhaban (Floor-7), Agargaon, Dhaka | |
| INFORMATION FOR TENDERER | | | |
| 23 | Eligibility of Tenderer | ITT11.1 (a) The HR Firm should have (i) A proven track record of at least five (5) years experience in conducting large scale recruitment and selection of staff in projects of similar nature (ii) Experience of conducting Computer based examination | |

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|---------------------------------|--|---|---|-----------------------------|--|
| | | | <p>(iii) Experience to work with deferent semi government or government organizations. The HR Firm should have</p> <p>ITT11.1 (b) The HR Firm should have</p> <p>(i) A proven track record of at least five (5) years experience in conducting large scale recruitment and selection of staff in projects of similar nature</p> <p>(ii) Experience of conducting Computer based examination</p> <p>Experience to work with deferent semi government or government organizations.</p> <p>ITT11.1 (c) The HR Firm should have</p> <p>The essential equipment to be made available at the time of Contract signing by the successful Bidder :</p> <ul style="list-style-type: none"> • On-line CV submission Technology • OMR (Optical Mark Recognition) • Automated Coding Machine • Strong Database platform | | |
| 24 | Brief Description of Services | | Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization | | |
| 25 | Price of Tender Document (Tk) | | BDT 2,000.00 (two thousand only) | | |
| | Pckge No | Identification of Package | Location | Tender Security Amount (Tk) | Completion Time in Months |
| 26 | NCS8 | Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization | Dhaka | 18 (Eighteen) lac | 31 December 2018 from the date of contract signature |
| PROCURING ENTITY DETAILS | | | | | |
| 27 | Name of Official Inviting Tender | | Mohammad Saidul Islam | | |
| 28 | Designation of Official Inviting Tender | | Project Director | | |
| 29 | Address of Official Inviting Tender | | Identification System for Enhancing Access to Services (IDEA) Project Nirbachan Bhaban (Floor-8), Agargaon, Dhaka | | |
| 30 | Contact details of Official Inviting Tender | | Telephone: 00-88-02-55007571 Electronic mail address: pd.idea.bd@gmail.com | | |
| 31 | The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings. | | | | |

Mohammad Saidul Islam
Brigadier General
Project Director