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**Bangladesh Election Commission**

Election Commission Secretariat

Agargaon, Dhaka, Bangladesh

No.17.00.0000.010.25.018.18-25

Dated: 29 January 2018

To

The Chief Accounts Officer,  
C&AG, PSC and Election Commission Secretariat (3rd phase),  
Segunbagicha, Dhaka.

**Subject: Visit to Georgia.**

Dear Sir,

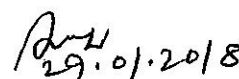
I am directed to convey that the following delegation headed by the Hon'ble Election Commissioner Mr. Mahbub Talukdar will visit Georgia to participate in the "8<sup>th</sup> Annual Meeting of Election Management Bodies" which is scheduled to be held from 28 February 2018 to 01 March 2018.

SI	Name & Designation	Remarks
01	Mr. Mahbub Talukdar Election Commissioner Bangladesh Election Commission	Leader of the Delegation
02	Mr. SM Asaduzzaman Joint Secretary Election Commission Secretariat, Dhaka	Member of the Delegation

02. The terms and conditions are mentioned below:

- a. they will leave Dhaka on 26 February 2018 or an approximate date and will return to Dhaka on 04 March 2018 or an approximate date;
- b. the period of this tour and time spent for travel and transit will be treated as on duty;
- c. they will draw their pay and allowances in local currency and no part of it should be drawn in foreign currency;
- d. the Central Election Commission of Georgia will bear the hotel accommodation, food and local transport while the Bangladesh Election Commission will bear the international airfare and other incidental expenses;
- e. this is an official visit.

Sincerely,



(Md. Shah Alam)

Senior Assistant Secretary

Phone: 02-55007534

Email: s\_alam\_ecs@yahoo.com

No.17.00.0000.010.25.018.18-25


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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.

P.T.O.

3. Inspector General of Police, Police Headquarters, Dhaka.
4. Secretary, Office of the Hon'ble President, Bangabhaban, Dhaka.
5. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
6. Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka.
7. Additional Inspector General of Police, Special Branch, Dhaka.
8. H.E. the High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110 021, India
9. H.E. the High Commissioner of the People's Republic of Bangladesh in Turkey, Birlik Mahallesi 391, Caddesi # 16, Post Code: 06610, Cankaya, Ankara, Turkey
10. H.E. the High Commissioner of Georgia in India, 69, Jor Bagh Colony Rd, Jor Bagh, New Delhi, Delhi 110003, India
11. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
12. Police Commissioner, Dhaka Metropolitan Police, Dhaka.
13. Joint Secretary (All), Election Commission Secretariat, Dhaka.
14. Mr. SM Asaduzzaman, Joint Secretary, Election Commission Secretariat, Dhaka.
15. Director General (East Europe and CIS Wing), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
16. System Manager, Election Commission Secretariat, Dhaka
17. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
18. Director, Hazrat Shah Jalal (R.) International Airport, Dhaka
19. Chief Security Officer, Hazrat Shah Jalal (R.) International Airport, Dhaka
20. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
21. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
22. Private Secretary to the Secretary, Election Commission Secretariat, (For kind information of the Secretary)
23. Protocol Officer, Election Commission Secretariat, Dhaka.
24. Ms Fahmida Sultana, Assistant Secretary, Election Commission Secretariat, Dhaka.
25. Personal Officer to the Additional Secretary, Election Commission Secretariat, (For kind information of the Additional Secretary)

  
29.01.2018

(Md. Shah Alam)  
Senior Assistant Secretary